



# Boricua College

A TRADITION OF LEARNING

Office of the President

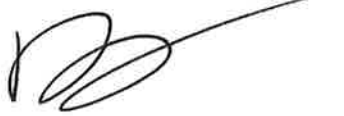
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## OFFICE MEMORANDUM

To: Vice Presidents, Deans, Registration & Assessments Director,  
Admissions Department Directors, Financial Aid, Bursar

From: Dr. Victor G. Alicea, President 

Date: November 29, 2018

Subject: **Special Admit Program for 24 Students at each Campus Center**  
- *High School Equivalency Based on Achievement of 24 College Credits*

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This is to inform that after Dr. Sengupta's consultation with the New York State Education Department<sup>1</sup>, and his recommendation, I am hereby approving a new Special Admit Program for each campus location, available to students carefully selected by a committee of the faculty.

The Special Admit Program will enable a candidate to achieve a New York State High School Equivalency Diploma based on 24 earned College Credits. No more than 24 students are allowed in the Program at each Campus Center. The following regulations must be followed:

1. Student must be 19 years of age or older.
2. Be current resident of New York State for a least six months and must not have graduated from High School.
3. Must be admitted through the regular procedures of the Admissions Department.
4. Must complete the 24 credits while enrolled in the Generic Studies of LAS academic program prepared by Boricua College.
5. Student who complete the program must apply for the Equivalency Diploma by:
  - a) Requesting a special application from the Director of Registration and Assessments, Ms. Beatriz Ahorrio.
  - b) Complete the Application.
  - c) Attach a certified check or money order for \$10.00 made out to the **New York State Education Department** (no cash or personal check).
  - d) Mail completed application and \$10.00 to:  
**High School Equivalency (HSE) Office**  
**P.O. Box 7348**  
**Albany, New York 12224-0348**
  - e) Complete the first section of the application form and give it to the Director of Registration and Assessments, who must certify that the 24 College credits have been achieved, attach a transcript and send it.
  - f) The College transcript must be in a separate sealed envelope.

<sup>1</sup> Dr. Christopher Franco, Director, Office of Post-Secondary Access, Support and Success (OPASS) of NYSED informed us that NYSED has announced our 24-College Credit H.S.E. Program (previously G.E.D. Program) in their bulletin, for all three campus centers.

